Cardinal

Cardinal Flowcharting Standards

Template Key

Step Description	Represents a process step that is performed within the PeopleSoft system. Use a verb phrase (Process Invoice) NOT a noun phrase (Invoice Processing) to describe the step.	Start	Indicates point at which the process begins. Does not represent any activity.
Batch Process	Represents a batch process within the PeopleSoft system. Use a verb phrase (Process Invoice) NOT a noun phrase (Invoice Processing) to describe the step.	End	Indicates point at which the process ends. Does not represent any activity.
Manual Operation	Represents a process or step that is performed manually. Use a verb phrase (Process Invoice) NOT a noun phrase (Invoice Processing) to describe the step.	Document	Represents a document of any kind, either electronic or hard copy
Decision Outcome	Represents the possible outcomes of a decision or analysis that took place in a step immediately preceding. NOTE: this symbol itself does NOT represent any activity, and should not be given an identifier.	X	On-Page Connector. Used to avoid complex overlapping connector lines or to continue a process on a subsequent page. Connectors are labeled with UPPER CASE letters.
Entity Name	Represents an entity (person, organization, etc.). Used only when necessary to show the source of important information	E	Inter Process Connector. Used to connect steps between business processes. Connectors are labeled with UPPER CASE letters.

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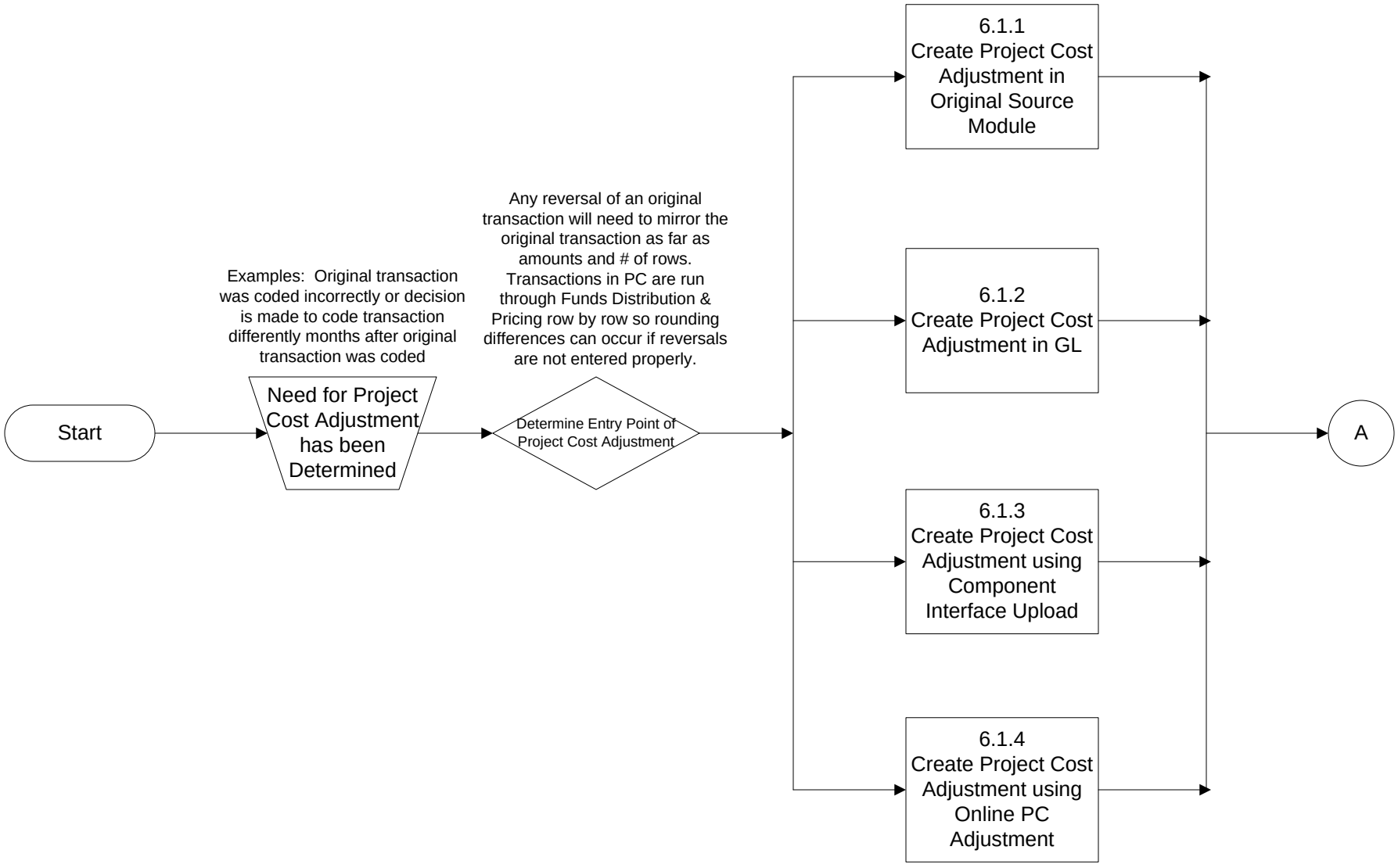
PA 6.0 Adjustments & Reconciliation – 6.1 Cost Adjustments & Reconciliation



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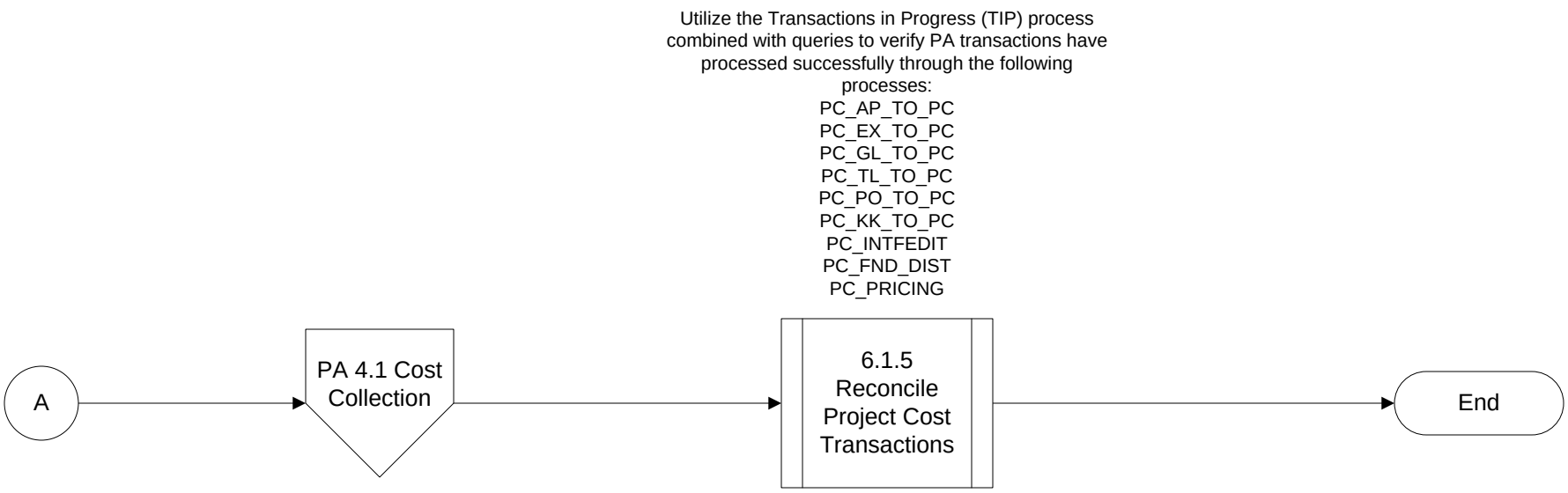
PA 6.0 Adjustments & Reconciliation – 6.1 Cost Adjustments & Reconciliation



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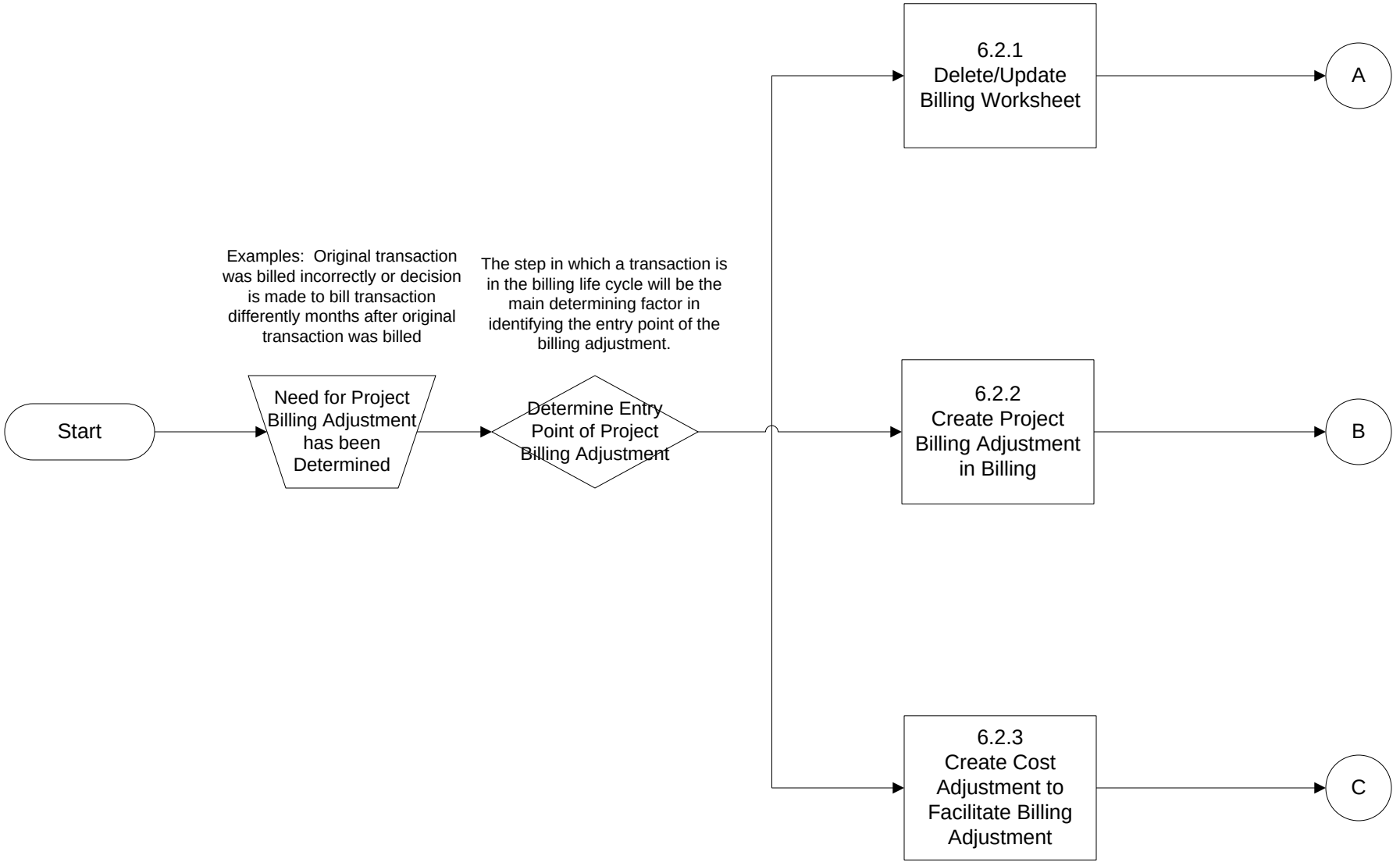
PA 6.0 Adjustments & Reconciliation - 6.2 Billing Adjustments & Reconciliation



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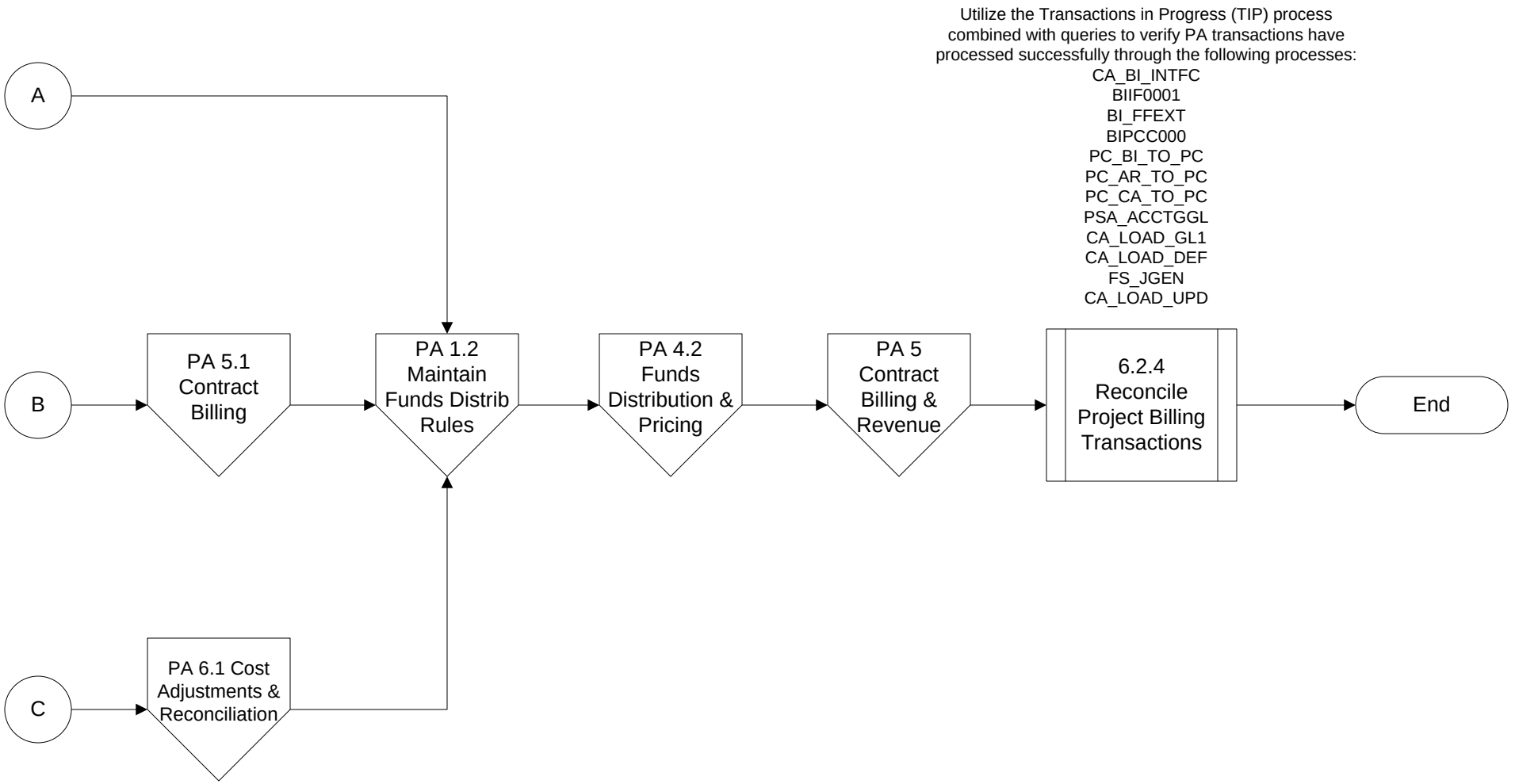
PA 6.0 Adjustments & Reconciliation - 6.2 Billing Adjustments & Reconciliation